



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with Alpine Farms for Professional Bee Removal Services for bee nesting removal services collegewide.

Estimated Contract Spend Amount: \$10,000.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund

Presenter(s): Deborah Czubkowski, Vice President of Facilities Management

1. Describe the purpose of this purchase of goods, services, information technology, construction, or use of space. Alpine Farms, in an emergency, will professionally remove bees and wasp nest from the college campuses to ensure the safety of students, faculty and staff for the current fiscal year 2024-2025.

2. Describe the competitive solicitation method used or, if none, the exemption relied on for bid waiver. Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there is no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained per campus location to identify the best value for the required commodity or service.

3. Describe business rationale for the purchase and how it was procured.

(A) What is the benefit of the purchase. If there is an ROI, describe the ROI and how calculated. Not applicable.

(B) How does the purchase support the Strategic Business Plan. Not applicable.

(C) If applicable, what is the rationale for the use of piggybacks, existing contract extensions, bid waivers in lieu of the College conducting a competitive solicitation. Not applicable.

(D) If a competitive solicitation process was conducted by the College, describe the process. Not applicable.

This Executive Summary is approved by:

**Deborah Czubkowski
Vice President of Facilities Management**



EXHIBIT "A" to Purchase Order STATEMENT OF WORK

Description of Services: -

On an as needed basis for fiscal year 2024-2025- Alpine Farms will safely and efficiently remove a bee colony from the property located at any of the campuses. Alpine Farms Bee Removal will provide professional bee removal services, ensuring the safety of both the bees and the surrounding environment while preventing future infestations.

This will include initial assessment and inspection -

- A thorough inspection of the property to identify the exact location of the bee colony.
- Evaluation of the size of the bee population and the type of bees present.
- Inspection of any potential access points and surrounding areas for future infestation risks.

Bee Removal Process

- Safe and humane removal of the bee colony.
- Relocation of the bees, where possible, to a safe and appropriate environment.
- Removal of honeycomb or other nest materials, including treatment of areas to prevent re-infestation.

Safety Measures

- Utilization of professional-grade protective gear for all technicians involved in the removal process.
- Ensuring minimal disturbance to the surrounding environment and the safety of any individuals nearby.
- Proper disposal of any waste materials in accordance with environmental regulations.

Prevention and Recommendations

- Application of preventive measures to discourage future bee infestations in the area.
- Recommendations for sealing off entry points or any modifications to the property that could help reduce the likelihood of bee activity in the future.

Post-Removal Monitoring

- One follow-up visit within two weeks to ensure the bees have been successfully removed and there are no signs of reinfestation.
- Evaluation of the effectiveness of preventative measures.

Deliverables

- Complete removal of the bee colony from the specified location.
- A report detailing the findings from the initial inspection, actions taken during the removal, and recommendations for future prevention.
- Post-removal inspection report (if applicable).

Responsibilities

- **Alpine Farms Bee Removal:**
 - Provide all necessary equipment, materials, and protective gear for bee removal.
 - Ensure the safe and humane relocation of the bees.
 - Conduct a thorough post-removal inspection.
- **Client:**
 - Provide access to the affected areas and ensure that the site is clear of obstructions.



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- Follow any additional safety or precautionary guidelines provided by Alpine Farms Bee Removal during the process.

Pricing and Payment Terms

- The total cost for the bee removal services starts at \$200
- Payment is due upon completion of the removal and after the final inspection.

Assumptions

- The bees are in a visible and accessible area.
- No extreme weather conditions will delay or hinder the removal process.
- The client will cooperate in providing necessary access and removing any obstacles from the removal area.

Location – Broward College

Central Campus

3501 Davie Rd.
Davie, FL 33314

Cypress Creek

6400 N.W. 6th Way
Ft. Lauderdale, FL 33309

Tigertail Lake

580 Gulfstream Way
Dania Beach, FL 33004

South Campus

7200 Pines Blvd.
Pembroke Pines, FL 33024

Pines Center

16957 Sheridan St.
Pembroke Pines, FL 33331

Miramar West Center

2050 Civic Center Place
Miramar, FL 33025



**EXHIBIT "A" to Purchase Order
STATEMENT OF WORK**

Downtown Campus

111 East Las Olas Blvd.
Bldg. 33
Ft Lauderdale, FL 33301

North Campus

1000 Coconut Creek Blvd.
Coconut Creek, FL 33066

Total Consideration Payable for the Services:

\$10,000.00